## **VACATION PLANNER TEMPLATE**



| DESTINATIONS |         |      |          |          |                 |                 |  |  |
|--------------|---------|------|----------|----------|-----------------|-----------------|--|--|
| DATE         | COUNTRY | CITY | LANGUAGE | CURRENCY | PASSPORT / VISA | ADDITIONAL INFO |  |  |
|              |         |      |          |          |                 |                 |  |  |
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| TRANSPORTATION |        |             |      |      |             |                 |  |  |
|----------------|--------|-------------|------|------|-------------|-----------------|--|--|
| DATE           | DEPART | DESTINATION | TYPE | COST | RESERVATION | ADDITIONAL INFO |  |  |
|                |        |             |      |      |             |                 |  |  |
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| LODGING |      |        |      |       |      |                 |  |  |
|---------|------|--------|------|-------|------|-----------------|--|--|
| DATE    | NAME | STREET | CITY | PHONE | COST | ADDITIONAL INFO |  |  |
|         |      |        |      |       |      |                 |  |  |
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| FINANCES |               |                        |                                      |                 |                 |  |  |  |
|----------|---------------|------------------------|--------------------------------------|-----------------|-----------------|--|--|--|
| CURRENCY | EXCHANGE RATE | AmEx LOCATION          | TAX FREE DOCUMENTS                   | DOCUMENT STAMPS | ADDITIONAL INFO |  |  |  |
|          |               |                        |                                      |                 |                 |  |  |  |
|          |               |                        |                                      |                 |                 |  |  |  |
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|          |               |                        |                                      |                 |                 |  |  |  |
|          |               |                        |                                      |                 |                 |  |  |  |
|          | CURRENCY      | CURRENCY EXCHANGE RATE | CURRENCY EXCHANGE RATE AMEX LOCATION |                 |                 |  |  |  |

| PACKING LIST |       |             |                          |   |      |                 |  |  |
|--------------|-------|-------------|--------------------------|---|------|-----------------|--|--|
| CLOTHES      | SHOES | ACCESSORIES | ELECTRONICS /<br>DEVICES | ENTERTAINMENT<br>books, games, music,<br>etc. | MAPS | ADDITIONAL INFO |  |  |
|              |       |             |                          |   |      |                 |  |  |
|              |       |             |                          |   |      |                 |  |  |
|              |       |             |                          |   |      |                 |  |  |
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| CONTACTS |              |       |       |                |                  |                 |  |  |
|----------|--------------|-------|-------|----------------|------------------|-----------------|--|--|
| NAME     | RELATIONSHIP | PHONE | EMAIL | STREET ADDRESS | CITY, STATE, ZIP | ADDITIONAL INFO |  |  |
|          |              |       |       |                |                  |                 |  |  |
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