Security Services Proposal Template

Proposal Overview		
Client Name		
Proposal Title		
Date		



About Us	
Company Overview	
Experience and Expertise	
Core Values	
What Sets Us Apart	

Company Information		
Company Name		
Contact Information		
Website		
Team Introduction		

Scope of Services			
Type of Security Services Needed			
Number of Personnel / Guards Required			
Service Hours			
Location(s) to Secure			
Duration of Service			

Client Requirements		
Specific Security Concerns		
Required Equipment or Technology		
Preferred Response Protocols		

Service Plan			
Proposed Security Strategies			
Team Structure			
Additional Services Offered			

Cost Breakdown

Description	Unit Cost	Quantity	Total Cost
Total Estimated Cost			

Terms and Conditions **Payment Terms Contract Termination Policies Liability Agreements**

Client Acknowledgements

Prepared By	Date
Reviewed By	Date
Client Approval	Date

Additional Notes or Attachments

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