**AGILE SCRUM RETROSPECTIVE MEETING TEMPLATE**

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| **PROJECT NAME** |  | **PROJECT ID** |  |
| **TEAM** |  | **DATE** |  |

|  |  |
| --- | --- |
| WHAT WENT WELL? | WHAT WENT POORLY? |
| * Thumbs up signDescription …
 | * Description …Thumbs up sign
 |
| WHAT NEW IDEAS DO WE HAVE? | WHAT ACTIONS WILL WE TAKE? |
| * Description …Lightbulb and gear
 | * Description …Checklist RTL
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