**PRODUCT BACKLOG TEMPLATE EXAMPLE**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRODUCT BACKLOG REPORT  |  |  |  |  |  |  |  |  |
| ID | AS A … | I WANT TO … | SO THAT … | PRIORITY | SPRINT | STATUS |  | STATUS |  | PRIORITY |
| 123 | Developer | easily add features | updates are seamless | High | 2 | Complete |  | Not Started |  | High |
| 345 | Manager | view user data | I can monitor access trends | Medium | 3 | Not Started |  | In Progress |  | Medium |
| 567 | End User | make comments | my input is recorded | Low | 1 | Overdue |  | Complete |  | Low |
| 789 | Manager | control security features | security issues are quickly resolved | Medium | 1 | On Hold |  | Overdue |  |  |
|  |  |  |  | High | 0 | Complete |  | On Hold |  |  |
|  |  |  |  | Low | 0 | In Progress |  |  |  |  |
|  |  |  |  | Medium | 0 | In Progress |  |  |  |  |
|  |  |  |  | Medium | 0 | In Progress |  |  |  |  |
|  |  |  |  | High | 0 | Complete |  |  |  |  |
|  |  |  |  | Low | 0 | On Hold |  |  |  |  |
|  |  |  |  | High | 0 | Overdue |  |  |  |  |
|  |  |  |  | Medium | 0 | Overdue |  |  |  |  |
|  |  |  |   | Low | 0 | On Hold |  |  |  |  |
|  |  |  |  | Medium | 0 | In Progress |  |  |  |  |
| TOTAL | **7** |   |  |  |  |  |

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