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**CAR HIRE RECEIPT TEMPLATE**

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| **CAR HIRE RECEIPT** |
| **RECEIPT NUMBER** |   | **DATE OF TRIP** |   |
| **PASSENGER NAME** |   | **AMOUNT PAID** |   |
| **TAXI NUMBER** |   | **TIP TOTAL** |   |
| **PAYMENT METHOD** | CASH | CREDIT | CHECK | CHECK NUMBER: |
| **DRIVER NAME** |   | **LICENSE NUMBER** |   |
| **DRIVER ID** |   | **DRIVER PHONE** |   |
| **TRIP INFO** | **FARE INFO** |
| **PICK UP LOCATION** |   | **TOTAL MILEAGE** | **FARE PER MILE** | **BALANCE DUE** |
| **DESTINATION** |   |   |   |   |
| **ADDITIONAL INFO** |   | **THANK YOU** |
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