

TECHNICAL DESIGN REVIEW AGENDA

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PROJECT NAME	MEETING DATE	START TIME	END TIME

X	ITEM	NOTES / DESCRIPTION
	OVERVIEW spend approximately five minutes explaining the agenda and answering questions	
	TECHNICAL REQUIREMENTS share customer and business technical requirements	
	TECHNICAL RISK EVALUATION discuss technical risks and alternatives	
	FEEDBACK REVIEW participants share feedback	
	PRIORITIZATION designer and technical resources discuss next steps	

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