

DATA SCIENCE PROJECT DOCUMENTATION

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PROJECT NAME

PROJECT MANAGER

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REQUIRED DOCUMENTATION	REQUESTED BY	DATE REQUESTED	DATE NEEDED	ASSIGNED TO	DATE RECEIVED	LOCATION
BUSINESS UNDERSTANDING						
Define Objectives						
Category Classification						
Model Requirements						
Feasibility Report						
Recommendations						
DATA MINING						
Data Sources						
Data Capture						
Data Storage						
DATA CLEANING						
Inconsistency Reporting						
Tracking Missing Data						
DATA EXPLORATION						
Data Analysis						
Data Hypothesis						

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FEATURE ENGINEERING						
Feature Selection Method						
Feature Construction Method						
PREDICTIVE MODELING						
Statistical Methods						
Modeling Requirements						
Performance Evaluation						
Value						
DATA VISUALIZATION						
Stakeholder Communication Plan						
OTHER REPORTS						
Delivery Plan						
Training and Monitoring Plan						
Ad Hoc Report						
Schedule Report						
API Report						
Testing Document						

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